



Great Lakes
Christian College

Intellectual, Spiritual & Personal Growth

6211 W. Willow Hwy
Lansing, MI 48917-1299
P: 517.321.0242
F: 517.321.5902
www.glcc.edu

June 4, 2020

Higher Education Emergency Relief Fund (HEERF) Report for Student Portion of CARES Act Funds

Acknowledgement:

Great Lakes Christian College (GLCC) has signed and returned the Certification and Agreement form to the Department of Education. GLCC intends to use no less than 50% of the funds received under Section 18004(a)(1) of the Cares Act to provide Emergency Financial Aid grants to students.

Student Portion Funding Amount:

GLCC received a total of \$79,953 from the Department of Education for the purpose of Emergency Financial Aid Grants to students.

Total Amount Disbursed and Number of Students Who Have Received a Grant:

As of June 4, GLCC has disbursed \$50,853 in Emergency Financial Aid grants to 53 students.

Estimated Number of Eligible Students:

On April 21, 2020, the Department of Education provided guidance that grant eligible students must be students eligible to participate in programs under Section 484 in Title IV of the Higher Education Act of 1965. Previously, they had also advised that students enrolled in exclusively online programs are ineligible. Based upon these criteria, GLCC determined that approximately 100 students are eligible to receive a grant.

Methodology:

The Department of Education instructed colleges and universities to develop their own system and process for determining allocation of grant funds. Below, you will see GLCC's process of identifying qualified students believed to most likely have expenses and need.

Qualified students:

- 1) Enrolled in an on-campus program
- 2) Completed a 19-20 FAFSA
- 3) Meets all eligibility requirements to receive Title IV Aid

Expenses and Need:

- 1) Enrolled at least half-time
- 2) A 19-20 FAFSA EFC of 10,000 or less

See the table below for GLCC's allocation of available funds:

EFC	# of Eligible Students	Individual Grant \$	Total Grant \$
Automatic Zero	22	\$1,250	\$27,500
0-1000	34	\$1,000	\$34,000
1,001-5,000	18	\$800	\$14,400
5,001-10,000	7	\$579	\$4,053
TOTAL	81	N/A	\$79,953

Additional Guidance Provided:

On May 12, 2020, GLCC sent a letter and grant request form by postal mail and email to the 81 students in the table above. See below for additional information and instructions provided to students and a copy of the request form students received.

This grant will be reported on the recipient's IRS form 1098-T, but it is non-taxable, and is not to be reported as part of the recipient's gross income. For further information about the HEERF grant programs, please see the following websites:

<https://www2.ed.gov/about/offices/list/ope/caresact.html>

<https://www.irs.gov/newsroom/faqs-higher-education-emergency-relief-fund-and-emergency-financial-aid-grants-under-the-cares-act>

Please fill out and return the enclosed request form. **Any students whose request form is not received or postmarked by June 15, 2020 will be disqualified from receiving a grant.**

Any declined or unclaimed grant funds will be made available as a second round of payments to qualified needy students who incurred greater expenses than covered by their grant. GLCC will make an application form available if and when declined or unclaimed grant funds become available. Students who request a second payment will be required to itemize their individual expenses under qualifying categories of incurred expenses.

Again, to receive your grant funds, you must complete and return the enclosed request form **by June 15, 2020**. GLCC will issue payments to students within seven days of receiving a completed request form.

Request for HEERF Grant Funds from Section 18004(a)(1) of the CARES Act

I, _____ (print name), certify that I incurred “expenses related to the disruption of campus operations due to coronavirus, such as food, housing, course materials, technology, health care, and child-care expenses.”

(Please check one of the boxes below.)

Yes.

NO. Please allocate my grant funds to help cover expenses of other qualified students.

If you checked “Yes”, provide your current mailing address below:

Signed: _____

Date: _____

Please return this form to the financial aid office by email (financial_aid@glcc.edu) or by postal mail (Great Lakes Christian College, Attention: Ryan Apple, 6211 West Willow Highway, Lansing, MI, 48917.)